



MINUTES

Management Committee Meeting

Sunday 15 October 2023 via Zoom

Meeting Opened: 7.03pm

Attendance: Fran McFazden, Ralph Brown, John Staib, Keven Hyde, Victoria Purdie, Debra Rychvalsky, Gayle Harrison

Apologies: Danielle Morrish

1.0 Confirmation of Minutes from last meeting 17 September:

Moved: Keven, Seconded: John, Passed

2.0 Business Arising from the Minutes:

4.1 TASK: Ralph to send reminder to all clubs regarding Grant Applications closing end of October. **COMPLETED**

4.2 TASK: John to look at suitable dates for the PSQ BBQ in 2024.

It was agreed to accept John's suggestion of the last Sunday in August, which will be Sunday 25th August 2024.

It was agreed that Danielle could start to look for a host for the 2024 BBQ, starting with an approach to Ipswich.

4.3 TASK: Victoria to send a thank you to clubs for sending judges feedback forms back.

It was agreed that this was not necessary. It was agreed that either the judge could send out the feedback form when sending the judging results to the club, or the judge could hand one over at the end of a live judging.

4.4 TASK: Ralph to contact Angela Christensen regarding Women in Leadership scholarships. **COMPLETED.**

8.11 (Sept) TASK: Keven to organise a meeting of the Zephyr committee to discuss progress. **COMPLETED. Meeting held on Monday 9th October.**

8.12 (Sept) TASK: Keven to contact Roger Skinner regarding promotion through the APS Creative group. **COMPLETED. Keven sent an email to Roger, with no response.**

8.13 (Sept) TASK: Ralph to contact Greg McMillan to see if we can promote the Zephyrs through APS.

Lisa agreed at the Zephyr committee meeting to follow up with Greg.

8.14 (Sept) TASK: Ralph and Keven to organise purchasing three tablets for judging. (After School Holidays)

COMPLETED. Ralph is in the process of setting up the tablets.

8.21 (Sept) TASK: Ralph to talk contact John North about PSQ taking over the running of QIDC. **Ralph is waiting for Martin Riley to return from holidays in order to set up a meeting with John North.**

8.31 (Sept) TASK: Ralph to send a PSQ Medallion to Gayle for the Tewantin Shield. **COMPLETED.**

8.1 (May) PSQ Committee Nomination Form: .

8.2 (May) PSQ Delegates to the AGM

8.3 (May) Proxy Forms: Four things.

TASK: Fran to make relevant changes to the forms to reflect the issues discussed in all three points above.

This is not a high priority task and has been Carried Forward



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3.0 Correspondence:

Report circulated by email prior to meeting.

Report Acceptance: Moved: Keven, Seconded: Debra, Passed

3.1 Business arising from Correspondence:

3.10 In response to Peter Mitchelson's query on starting new clubs, it was agreed that PSQ does not get involved in setting up new clubs, but does have information that can be given to any groups who would like to start a club.

4.0 Presidents Report:

Report circulated by email prior to meeting.

4.1 CameraPro. Ralph and Peter Law visited CameraPro to discuss 2024 Convention support and also Zephyr Awards, receiving a good response.

4.2 There was discussion on members who were part of more than one club, and the issues if they enter competitions. It was agreed that members need to state to the respective clubs, which club has permission to enter images in competition.

Report Acceptance: Moved: Ralph, Seconded: Gayle, Passed

5.0 Treasurers Report:

Report circulated by email prior to meeting.

Month of September:

Income: \$911

Expenditure: \$147

Closing Bank Balance: \$42,856

Monthly Report Acceptance: Moved: John, Seconded: Gayle, Passed

John stated that we did not need to be audited and that we do not need an Accountant's Certificate because of changes to the OFT rules.

It was agreed that PSQ still continue to obtain an Accountant's Certificate for our yearly accounts as per previous.

MOTION: That John Staib be appointed as the Public Officer for the ABN 71 271 756 062.

The Office Bearers are Ralph Brown President and John Staib Treasurer.

Moved John, Seconded: Ralph, Passed

6.0 Judges Executive Report:

Report from JE Meeting Friday 13 October 2023 was received and circulated.

Report Acceptance: Moved: Victoria, Seconded: Debra, Passed

MOTION: That Troy Lum, Christina Robinson and Melanie Sinclair who have been accepted by the Judges Executive, be approved as Understudy Judges.

Moved: Victoria, Seconded: Debra, Passed

TASK: Victoria to notify the new understudy judges of their acceptance by the PSQ committee.

7.0 Web Admin Report:

Report circulated by email prior to meeting.

Report Acceptance: Moved: Fran, Seconded: Victoria, Passed

7.5 Events Coordinator Report:

The Events Coordinator was not present.

8.0 General Business:



8.1 Zephyr Photography Awards.

Keven reported that the Zephyr Awards committee met on Monday 9th October.

Three Samsung tablets have been purchased to be used by the judges for the Final Scoring.

Fran has sent an email to all Queensland clubs as a final reminder of the imminent closing of the competition.

Committee members were in the process of ringing around Qld clubs also.

Keven will register the judges so that they can do the scoring when the competition closes.

Lisa is sorting out details with CameraPro for the final judging at their premises on 4th November.

8.2 QIDC Replacement for 2024

A timeframe needs to be set and so that the process be started early.

FIAP, APS and PSA approvals would need to be set up.

Raph will follow up with Martin Riley on preparing for next years competition.

8.3 Tewanin Shield

The competition went well with over 300 images. The two clubs to define the set subjects for next year are Peninsula and Tin Can Bay.

8.4 Members of More Than One Club

This was covered in the Presidents Report.

8.5 Business Registration Update

This was covered in the Treasurers Report.

9.0 New Business:

10.0 Next Meeting:

Sunday 19 November at 7pm via Zoom

11.0 Meeting Closed: 8.15pm