



1. **Open Meeting:** 7.02pm
2. **Attendance:**

Ralph Brown, Fran McFadzen, John Staib, Graham Martin, Richard Bassett, Tryg Helander, Gayle Harrison.

**Apologies:**  
None.
3. **Confirmation of Minutes:** Moved by Fran McFadzen; 2<sup>nd</sup> by Ralph Brown. AIF.
4. **Business Arising From Minutes:**
  - **Flashes Article:** Gayle apologised she had missed Tryg's article in the September Flashes and will have it in the next edition. (Has emailed Tryg to resend).
5. **Correspondence:**           **INWARDS:**
  - Email from Aspley club with new committee after their AGM.
  - Minutes from Graham Martin of Judges Executive meeting minutes.
    - i. After a short discussion, *John Staib moved that Graham Martin be a PSQ Committee member. 2nd: Fran McFadzen. AIF*
  - Email from HBPC re: PSQ Grant.
  - Feedback form of Daryl Fishers' judging. Forwarded to JE.
  - Emails enquiring about PSQ Grants from BCG and Photo Arts Tweed.
  - Emails from committee regarding out of session votes:
    - John Staib requesting a debit card for small purchases. Agreed.
    - USJ Applicant Roberta Edwards & Glenda Worley. Agreed.

**OUTGOING:**

  - Email to GCPS re hosting SEQ and procedures.
  - Forward Aspley AGM email to Webmaster Fran McFadzen.
6. **Business Arising from Correspondence:**
  - Send reminder to clubs if they are wanting to apply for a PSQ Grant to get application in by October 31<sup>st</sup> 2021 on CORRECT forms.
  - Grant applications already in will be discussed at the November meeting. (Allora, BCG & Photo Arts Tweed).
7. **Presidents Report:** Report circulated via email prior to meeting.

Moved by Ralph Brown; 2<sup>nd</sup> by Graham Martin. AIF.
8. **Treasurers Report:** Report circulated via email prior to meeting. Balance on all Accounts: \$43233.00 Moved by John Staib; 2<sup>nd</sup> by Ralph Brown. AIF.
  - **Debit card** in in the process and will cover small expenses. Ralph Brown, Gayle Harrison and John Staib sole signatories.
  - **Fran McFadzen** suggested we increase the Grant amount. John Staib suggested we discuss at the November meeting while discussing the Grant applicants.
9. **Judges Executive Report:** Report circulated via email prior to meeting.
  - **APJQ Training:** It was agreed to go ahead with this training for judges at a cost of \$600 which is quite reasonable. *John Staib moved that the payment of \$600 for the APJQ training be approved. 2<sup>nd</sup> by Tryg Helander. AIF.*
  - **Tryg Helander** brought up the fact he has 3 large judging's in a month. He suggested that it be requested that clubs allow no sooner than 28 days for a club judging.

Graham Martin suggested that the request for 28 days be added to the judges list. AIF.

- John Staib asked what the process was with payment for USJ. The application goes to the secretary then forwards to Treasurer. There should be a reference if they have paid their fee.

**10. Web Admin Report:** Report circulated via email prior to meeting.

- As indicated in Fran's report, she has had extreme difficulty getting the PSQ website as a secure website. Tryg Helander mentioned fellow Toowoomba club member Travis Lord who is very experienced with websites. Tryg offered to phone Travis the following day to see if he can be of any help.

**11. General Business:**

- **SEQ Documents:** Discussed in business arising from correspondence. Tryg agreed to liaise with Gold Coast club re. SEQ for 2022.
- **SEQ Medallions:** It was discussed if we needed to purchase more medallions. at the moment we have 6 gold medallions and 23 silver medallions. It was decided this was enough for 2020 SEQ but will look at pricing for bulk orders and also get a price on a bulk order from Noosa Trophies and Engraving, where we have been getting them the last few years.
- **PSQ Convention 2022:** Tryg Helander brought up the fact that a lot of clubs are fearful of no one attending because of Covid and losing money. After much discussion, it was agreed PSQ would host the 2022 convention. Tryg suggested trying an 'advance ticket sale' to get a better idea of numbers willing to attend therefore having a better idea of the size of venue needed. Important issues regarding venue are how big and how much? Ralph brown suggested the Redcliffe peninsula area. Graham Martin suggested Brookefield but Ralph said there was a Convention held there not too long ago. Tryg suggested Humpybong State School.
  - i. Ralph will contact peninsula camera club and Tryg will contact Stan Bowles who once was primary school principle there and Department of Education on behalf of PSQ to see if there are any special requirements etc needed to hire their venue.
  - ii. Committee are to put on their thinking caps as to ideas on speakers and workshops etc.
  - iii. Committee will correspond with each other via email regarding 2022 PSQ Convention ideas.
- **APJQ Training:** Discussed in Judges Executive Report.
- **Minutes of 2021 AGM:** It was discussed that we have not received the minutes of the 2021 AGM and these need to be forwarded ASAP. Gayle will contact Kate for these.
- **Grant Document Photo Arts Club Tweed:** Discussed in correspondence.

**12. New Business:**

- *John Staib moved that the affiliation fees are same period as the insurance from 20 July this year to 20 July next year at 4pm. 2<sup>nd</sup> by Richard Bassett. AIF.*
- *John Staib said that Dept of Fair Trading has made some changes in their Incorporation Act and some PSQ clubs are incorporated and some are not. John Staib moved that he send out to clubs information on Dept of Fair Trading (website) regarding the changes. 2<sup>nd</sup> by Tryg Helander. AIF.*
- **Graham Martin** asked when minutes will go out. As soon as possible.

**13. Next meeting:** October 17<sup>th</sup> @7pm.

**14. Meeting Closed:** 8.44pm

# Photographic Society Of Queensland Inc

ABN 71 271 756 062

## Income and Expenditure Statement

For the period 1 April 2021 to 30 September 2021

	Sept 2021	2022	Mar 2021	2021
	\$	\$	\$	\$
<b>Income</b>				
Affiliation Fees Clubs		1,300	1,375	1,375
Afflication Members Levy Clubs		4,970	4,477	4,477
Insurance Public Levy Clubs		12,253	10,119	10,119
Judge Understudy Fees	20	40		
Competition Income			517	517
Competition Income		926		
Competition Expenses		(892)		
Provisions Reversed Grant		2,000		
Interest received			16	16
Other income		6	273	273
Total income	<u>20</u>	<u>20,602</u>	<u>16,777</u>	<u>16,777</u>

## Expenses

Audit fees		275	275	275
Administration			231	231
Bookkeeping Expense		200	640	640
Bad Debts		100		
Catring			270	270
Debtor Shown As Income		272		
Depreciation - plant		3,834		
Filing Fees		172		
Grants To Photography Clubs			1,796	1,796
Insurance		3,327	925	925
Materials & supplies			946	946
Printing & stationery		28		
Subscriptions			95	95
Trophies			570	570
Travel, accom & conference		122	345	345
Website Expenses			158	158
Zoom Subscription		231		
Total expenses	<u></u>	<u>8,562</u>	<u>6,251</u>	<u>6,251</u>

The accompanying notes form part of these financial statements.

# Photographic Society Of Queensland Inc

ABN 71 271 756 062

## Income and Expenditure Statement

For the period 1 April 2021 to 30 September 2021

	Sept 2021 \$	2022 \$	Mar 2021 \$	2021 \$
<b>Profit from ordinary activities before income tax</b>	<b>20</b>	<b>12,040</b>	<b>10,525</b>	<b>10,525</b>
Income tax revenue relating to ordinary activities				
<b>Net profit attributable to the association</b>	<b>20</b>	<b>12,040</b>	<b>10,525</b>	<b>10,525</b>
<b>Total changes in equity of the association</b>	<b>20</b>	<b>12,040</b>	<b>10,525</b>	<b>10,525</b>
Opening retained profits	43,212	31,192	20,667	20,667
Net profit attributable to the association	20	12,040	10,525	10,525
<b>Closing retained profits</b>	<b>43,232</b>	<b>43,232</b>	<b>31,192</b>	<b>31,192</b>

The accompanying notes form part of these financial statements.

# Photographic Society Of Queensland Inc

ABN 71 271 756 062

Detailed Balance Sheet as at 30 September 2021

	Note	2022 \$	2021 \$
<b>Current Assets</b>			
<b>Cash Assets</b>			
Cash At Bank Main		41,955	27,476
Cash At Bank Judges		1,257	1,217
Cash At Bank Convention		20	293
		<u>43,232</u>	<u>28,986</u>
<b>Receivables</b>			
Trade debtors			372
			<u>372</u>
<b>Total Current Assets</b>		<b><u>43,232</u></b>	<b><u>29,358</u></b>
<b>Non-Current Assets</b>			
<b>Property, Plant and Equipment</b>			
Plant & equipment - at cost			3,834
			<u>3,834</u>
<b>Total Non-Current Assets</b>			<b><u>3,834</u></b>
<b>Total Assets</b>		<b><u>43,232</u></b>	<b><u>33,192</u></b>
<b>Current Liabilities</b>			
<b>Financial Liabilities</b>			
<b>Unsecured:</b>			
Provision For Club Grant Scheme			2,000
			<u>2,000</u>
<b>Total Current Liabilities</b>			<b><u>2,000</u></b>

The accompanying notes form part of these financial statements.

# Photographic Society Of Queensland Inc

ABN 71 271 756 062

Detailed Balance Sheet as at 30 September 2021

	Note	2022 \$	2021 \$
<b>Total Liabilities</b>			<b>2,000</b>
<b>Net Assets</b>		<b>43,232</b>	<b>31,192</b>

## Members' Funds

Accumulated surplus (deficit)		43,232	31,192
<b>Total Members' Funds</b>		<b>43,232</b>	<b>31,192</b>

The accompanying notes form part of these financial statements.



## **Report from Chair, Judges Executive Meeting of 15 August 2021**

**Damian Walls:** has been an understudy judge for several years. John Blessas was his mentor. JB attended this meeting and said Damian had taken no action to complete the requirements to become a judge with him. Following contact by Ralph Brown, JE Chair, in May/June, with both Damian Walls and Cheryl Eagers PSQA, Cheryl undertook to make reports on judgings that Damian had undertaken with their club, Creative Shots, and Seurat CC. The forms were discussed by the JE, and found to be insufficient to accredit Damian as a judge. Graham has emailed Damian to offer two mentors from the JE to supervise the additional work that is required.

**Roberta Edwards:** Toowoomba PS, Nomination Form and Portfolio of images has been received. She was accepted as an Understudy Judge for recommendation to the PSQ Committee. Graham has requested an agenda item for the next meeting of the PSQ Committee.

**Glenda Worley:** Gladstone Club, Nomination Form and payment has been received this week. Waiting on Portfolio before discussion at the next JE.

**FAVOURITE JUDGES/BLACKSLISTS** There was discussion of under and overwork of judges of the PSQ. A range of strategies to overcome this was suggested at the JE Meeting, and decisions were made on several strategies. Graham has sent an email to all Accredited Judges which took the form of consultation with them about the strategies and seeking feedback. They were

- Asking judges to undertake a minimum number of judgements each year. The number of four was proposed.
- Asking for Clubs to send a Judge Feedback Report to the Judges Exec, both positive or constructively criticizing after **every** judging undertaken
- Asking those overworked judges to say no to clubs when asked
- Asking Clubs to seek different judges each month instead of using favourites whose personal biases are well known to club members
- Asking Clubs to organise judging for every month at the beginning of the year
- Asking judges to more clearly recognise that they are not able to judge some subjects
- Providing additional support to judges who might need to upgrade their technological skills in such areas as post production, using file transfer methods or Zoom/Skype presentation software.

If strident objection comes forth, this can be considered again by the JE. If there is no objection, the decisions (only some of the above list) will be put into place to commence in 2022.

### **RECRUITMENT of USJs, including women.**

This is a priority for all members of the JE. Both Graham and Ralph offered visit clubs to promote the role of judges and encourage club members to nominate.

**ACCREDITED JUDGE TRAINING:** A proposal has been provided by APJA Training Director, Gary Smith. It was distributed to the JE before the meeting for consideration. The JE decided that the training proposal looked promising, but the components have yet to be prioritised.

An email has been sent to the Judges asking for interest in three x two hour blocks of training to be funded by the PSQ and conducted using ZOOM.



**From:** [Ralph Brown](#)  
**To:** [PSQ Committee](#)  
**Subject:** Fwd: Additional items for PSQ meeting agenda from Judges Executive  
**Date:** Sunday, 19 September 2021 7:57:21 PM  
**Attachments:** [image001.jpg](#)

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FYI

----- Forwarded message -----

**From:** JudgesExecChair PSQ <[psq.je.chair@gmail.com](mailto:psq.je.chair@gmail.com)>  
**Date:** Sat, 18 Sept 2021 at 10:35  
**Subject:** Additional items for PSQ meeting agenda from Judges Executive  
**To:** PSQ Secretary <[secretary@psq.org.au](mailto:secretary@psq.org.au)>, PSQ President <[president@psq.org.au](mailto:president@psq.org.au)>

1. The Judges Executive request confirmation by record in the minutes of the out of session email approval of Understudy Judge Roberta Edwards.
2. Nomination of Glenda Worley, endorsed by the JE committee, for approval as an Understudy Judge.s
3. Enclosed is a copy of the proposed Training offered by the Australian Photographic Judges Association. The JE has decided the the options 1,2,3 on Page 1 and 1,2and 3 on Page 2 are the priorities for training of Judges by Zoom. (Attached) The Judges Executive request approval to spend the money to secure the training.

## APPENDIX 1:

### Queensland Photographic Society Judges Training Proposal

Thank you for the opportunity to present to you a proposal for your photographic Judges Training. This proposal is based upon discussions during the Zoom conference on Tuesday 3<sup>rd</sup> August 2021, where it was indicated that you would like something similar to the Australian Photographic Judges Association's (APJA) level 5 training. The topic breakdown is what is currently taught within the APJA level 5 course. At the end of the topic breakdown there will be some topics that are optional and you can mix and match to suit your requirements. *Assumptions*

There are a number of assumptions concerning the attendees involved in the proposed course; these are: 1. Attendee's are skilled at image evaluation, this is assumed knowledge and experience.. 2. Attendee's understand the different methods of providing feedback to students / club members as this is assumed knowledge.

3. Attendee's have had experience at providing feedback to students / club members as this is an assumed skill.
4. Attendee's are skilled public speakers and is an assumed skill.
5. Attendee's have some understanding of Ethical and copyright restriction placed on judges and photographers as this is assumed knowledge.

#### Suggested Topic Breakdown

1. Personal Bias, opinion, psychology and their impact on judging.

This topic covers some of the 160+ Cognitive biases, such as, Familiarity, Mere Exposure Effect and Expectation Anchor. It looks at the psychology behind these

biases and the impact on both the judge and the photographer.

## 2. Understanding Art Elements

This topic explores the building blocks of all artworks, the art elements such as, line, texture, tone, shape and space and their impact on photography.

## 3. Understanding Design principles

This topic looks at the way in which art elements are arranged or organised within the frame of a photograph. Some of the principles of design are Balance, Movement, Harmony, Pattern and Scale. The Gestalt theory is briefly discussed in principle but not in detail.

## 4. Understanding Design concepts — Gestalt Theory & Symbolism

This topic explores the concepts of Repetition, Similarity, Continuity, Proximity, etc. from a symbolism point of view and looks at how Gestalt Theory explains many of the concepts we take for granted within Art Elements. It helps make sense of why we like what we like within the art of photography.

## 5. Art movements, Photographic Trends and their impact on photography.

Explores the various trends in art from the classic Roman through to Romanticism, and on to Impressionism, Pictorialism, Expressionism and finally Minimalism. Here we look at the impact that each of the art movement have had on photography and the way in which we perceive the art of photography.

## 6. Aesthetics in Philosophy and its application to judging

Explores the concepts around; what is art, what makes a work of art successful, Why do we find certain things beautiful. In this topic we also explore some of the ideas of Immanuel Kant and Monroe Beardsley.

4

## Options

As a mix and match concept you may also consider some of these options to replace a module in the above breakdown.

### 1. Colour Theory and Colour Models

Here we explore the various colour models such as the subtractive and additive colour models and their impact on both digital and print images by the use of the RGB and CYMK colour spaces. We also explore some of the lesser known models such as, HSV, HSL, RYB and Munsell colour systems.

### 2. Presentation Skills

Many people are required to present via PowerPoint or face-to-face with an audience, whether in their workplace or at a camera club. Unfortunately, most people have never been taught to design a presentation nor present a presentation. Consequently most presenter fall into simple traps that turn an otherwise interesting subject into something BORING!

In this topic we provide people with some tips and tricks to avoid the most common problems found in most presentations.

### 3. Basic Teaching Theory

As photographic judges we are often requested to provide not only feedback on club images but also to provide tutorial sessions. As a highly qualified photographic judge a knowledge of basic teaching theory is I think a must have. It allows for a more logical presentation work flow and helps the presenter to understand various learning strategies and what makes a learner tick.

## Deliverables

**For a webinar series:**

1. Webinar conducted over 3 nights of approximately 2 to 2.5 hours each night. Photographic Society of Queensland(PSQ) will be responsible for setting up the webinar, webinar times and providing a link to us for the webinar.
2. Extensive handout notes will be delivered prior to the first session.
3. PSQ can record the session for use of attendee's who either experience a loss of internet or for any other reason cannot attend a session. This recording will have a life of no more than six months.
4. Presenter communications are allowed for follow-up questions and a contact email address and/or phone number can be provided.

**Option**

5. A fully edited video of each session can be provided at an additional cost.

**Costs**

1. \$600 for the 6 hour webinar, handout material.
2. A fully edited video can be supplied at an additional cost depending on usage constraints. The cost for this service will need to be discussed as a separate matter.

**Comments**

The main topic breakdown is a suggestion only and can be modified by removing and replacing any of the topics with those from the options list. If the options list does not have any of the topics that suit you we can develop new topic in consultation with you.

kindest Regards  
 Gary Smith

I apologise for the lateness of this advice. I am still finding my way.

Regards,  
 Graham Martin AFIAP, AAPS, PSQA  
 Chairman PSQ Judges Executive  
 Email [psq.je.chair@gmail.com](mailto:psq.je.chair@gmail.com)  
 Ph. 0416 228 442

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**Thank You**



**Ralph Brown** AAIPP AFIAP AAPS PSQA

**President**

Email [presidentpsq@gmail.com](mailto:presidentpsq@gmail.com)

## **Web Administration Report July-August 2021**

### **25 July**

- Investigate why psq.org.au has been badged as “unsafe” by Google. Found that the site needs to have an encrypted IP address. That it needs to start with https//:
- Contact Sublime, our Domain provider to ask whether they can make it happen for our current IP address and at what cost. Reply – they can do it, but it would mean disconnecting it from AlphaDimensions which provides the Server that our website sits on, and might provide complications for the email router which is also provided by AlphaDimensions. A faux website has been made to test the functionality of the features of the current website, and all of the pages with their considerable number of photos is being transferred so that I can make sure it all works once it gets there.
- A list of all of the current email groups on the AlphaDimensions router was made and sent so that all of the email groups can be relocated to the server provided by Sublime.
- The cost after the relocation \$143 per year.

### **26 July**

- Replace Gladstone Club email address on website and in clubs email group. Email confirmation it is done.
- Damn, a lot of the functions on the webpage do not work. Sublime has suggested it is something about how Weebly has constructed their software. They suggest we move the website onto the Weebly server as they seem to provide an encrypted service that might meet our needs.

### **27 July**

- Email from Sublime, they can't do the transfer unless they also take over as domain provider.
- Email to Kon at AlphaDimensions asking him if he can convert the website to http//:

### **28 July**

- Update Cairns Club info on the Affiliated Clubs page. Email Grant that it is done.

### **30 July**

- Second email to Kon at Alpha Dimensions asking for help to convert to http//:

### **1 August**

- Update president and secretary for Forest Lake Club

### **4 August**

- Update New Club Affiliation Form to stop clubs sending it for Affiliation Renewal. Request from John.
- Having waited for Kon to reply to my emails for 8 days, I have contacted Sublime and asked them to move our website onto their domain without further discussion with Kon. This will cost us about \$150.

### **11 August**

- No response from Sublime until today. Transfer request has been passed to another company FLUCCS.
- 12 emails back and forth to FLUCCS, including registration of request, registration of PSQ to my name and address, issuing of invoice for transfer \$79.85, payment on my credit card, email from FLUCCs eventually saying they could not make the transfer, issuing of a refund to my credit card.
- Email back to Sublime asking if they have any other strategies. NO reply.
- Email to AlphaDimensions asking again for them to provide the secure website. No reply.
- Email to Weebly asking for additional support. NO reply.
- I'm over it. The only remaining strategy is to completely replace the website that has been created using Weebly. If the committee continues to want a secure website – please feel free to identify a strategy that is actionable. I have run out of knowledge, skill, patience and time. This exercise has cost me about 40 hours to date. Not happy, Jan.

### **17 August**

- Update ALL Judges list on the Judges Page.
- Review Judges Forms. Change date of form and reupload.
  - Request from Club to Judge
  - Feedback from Judge to Club
  - Feedback from Club to Judge
- Revise Small Grant Application Form. Remove Mailing address and add Page 3, Clause 8. *No grants will be considered or allocated until after 31 October each year.* Upload to website. Request from John.
- Send email to Ralph to forward to all clubs inviting them to make a grant application.

### **20 August**

The psq.org.au domain was transferred from Sublime to FLUCCS on 11 August, as noted above. Email from FLUCCS dated 19 August stated that "Sublime IP Domains – Transferring from Synergy to EuroDNS". This is something over which we have no control, however, we were offered a 20% discount if we click the *Auto renew* button. I have done that. The date for renewal is 25 June 2022, the cost is \$39, the period for renewal is 2 years.

### **27 August**

- Bribie Island Club appoint VP Mike Ktori to PSQ Liaison. Added to spreadsheet. Emailed confirmation to Gail, Club Sec
- Updated Burpengary CC President and Secretary. Confirmation email to Sue, previous secretary.

**ISSUE FOR AGENDA:** Establishment of a Safe Website for <http://www.psq.org.au>